

TO: All Substitutes & New Employees
FROM: Richard Dantine, Director of Personnel
RE: Harassment, Intimidation and Bullying Policy Training

Since 2002, the State of New Jersey has required public school districts to adopt Harassment, Intimidation and Bullying prevention policies that are intended to create safe schools for all who attend or visit them. In January of 2011, the Anti-Bullying Bill of Rights (P.L. 2010, c.122) was signed into legislation, requiring all school districts to implement new guidelines and procedures that assist in preventing, identifying and addressing instances that involve the harassment, intimidation or bullying (HIB) of pupils.

As a Board approved employee for the Evesham Township Schools, you are required by state mandate to receive training in the newly revised HIB policy. In order to complete your required training, please go to the district website at www.evesham.k12.nj.us. Scroll to *Anti-Bullying Information* on the home page. Select *Click here for additional resources on Harassment, Intimidation and Bullying Prevention*. Then select *Click here to view initial staff presentation* to begin viewing the presentation. Read the entire training presentation document, then print out and sign the Online HIB Training certificate to verify your completion of the training. **This certificate must be signed and returned to the Personnel Office. All substitutes who have not completed training by that date will be blocked from accepting substitute positions in our district until the mandated training is completed.**

Our goal is to continue to provide a safe and caring learning environment, which promotes civility, and respect in and amongst students and staff. We invite you to join us in embracing the important role of the educational staff member in improving the climate of our schools.

Should you have any questions or concerns about completing the training, please direct your inquiries to Darlene Yerardi at yerardid@evesham.k12.nj.us or (856) 983-1800, ext. 5104.

Thank you.

